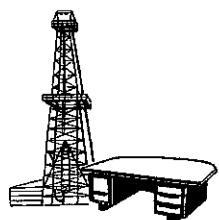


## **Desk and Derrick Club of San Antonio**



**ASSOCIATION OF  
DESK AND DERRICK  
CLUBS**

March 31, 2017

Senior Class Counselors

Dear Counselor:

**SUE WEAVER, PRESIDENT**

**OSBORN HEIRS**

**(210) 826-0700**

**SUEW.OSBORNHEIRS@COM**

**DEBBIE EARL, VICE PRESIDENT**

**TESORO**

**(210) 626-6687**

**DEBBIE.S.EARL@TSOCORP.COM**

**NANCY SPOON, TREASURER**

**TESORO**

**(210) 626-4368**

**NANCY.R.SPOON@TSOCORP.COM**

**EVELYN GREEN, REGION DIRECTOR/SECRETARY**

**GBC MINERALS**

**(210) 785-2893 X204**

**EVELYN@GBCMINERALS.COM**

**SHERYL MINEAR, PARLAMENTARIAN. RP**

**(325) 665-3866**

**SHERYL.MINEAR@YAHOO.COM**

**KATHY JOHNSON, IMMEDIATE PAST PRESIDENT**

**TESORO**

**(210) 626-7129**

**KATHY.M.JOHNSON@TSOCORP.COM**

The Desk and Derrick Club of San Antonio was founded over 50 years ago in order to provide learning opportunities to employees of the oil and gas industry. Because we strongly believe that education is a powerful and necessary tool for success, our club created a scholarship fund. This year we will award scholarships again to graduating seniors from a public school, charter school, or home school in Bexar County or adjacent county.

Please encourage students to apply for these scholarships. The scholarship recipients may be students who have excelled academically with a minimum 3.0 grade average. Students may be ones who radiate leadership qualities but may not necessarily have been involved in many extracurricular activities or community service because of financial and/or other personal circumstances. We are seeking students who strive to reach for their goals despite their personal situations.

Please advise your student applicants to print the scholarship application and instructions from our website at <http://saddc.org/> and complete in its entirety. Packet with scholarship application, sealed transcript, and sealed recommendations must be **postmarked** by **April 30, 2017**, and sent via U.S. mail to:

Desk and Derrick

Attention: Kathy Johnson

PO Box 782228

San Antonio, TX 78278

Incomplete applications or applications received after the deadline will not be considered, **NO EXCEPTIONS.**

We appreciate and thank you for all that you and all educators do in educating the children in our area.

Sincerely,

Sue Weaver

President, Desk and Derrick Club of San Antonio

**Desk and Derrick Club of San Antonio**  
**Greater Knowledge, Greater Service**  
**Since 1952**



## Desk and Derrick Club of San Antonio 2017 Scholarship Application

### Submittal Instructions

The Desk and Derrick Club of San Antonio is awarding scholarships to graduating seniors from San Antonio area public high schools, home schools, or charter schools. Students must be planning to attend a four-year accredited college or university in the 2017-2018 school year.

Applicants will be judged on financial need, community service, evidence of leadership/citizenship and academic record (minimum 3.0 GPA in high school). Preference will be given to those with an interest in the Energy Industry.

Each scholarship recipient must take on a course load equivalent to full-time status. If at the end of their freshman year the recipient has maintained at least a 3.0 grade point average, they will be eligible to reapply for an additional scholarship. The value of the additional scholarship will be at the discretion of the Desk and Derrick Board. See official rules below:

1. Each scholarship will be awarded to a graduating high school senior from a San Antonio area public high school, home school, or charter school. Desk and Derrick members, as well as their families are eligible to apply.
2. Each scholarship recipient will be chosen by the Scholarship Committee made up of members of the Desk and Derrick Club of San Antonio.
3. The following criteria must be submitted to be considered: high school transcript, personal essay, and two written recommendations by principal, counselors, teachers and/or community/club leaders. Applicant will also submit a detailed application available on Desk and Derrick's website <http://saddc.org/>. Neatness and ability to follow instructions are **very important** and will also be considered by the selection committee.
4. High school transcripts and references are to be sealed and included in the packet with application to the address provided.
5. Student must be planning to enroll as a full-time student at an accredited four-year college or university.
6. Upon receipt of student's college admittance statement and tuition and fees statement for their first semester, a check for the amount of the scholarship will be issued to the student.
7. If applicant is related to or known by any member on the selection committee, the committee member shall be ineligible to vote for that applicant. The Desk and Derrick of San Antonio is an equal opportunity non-profit organization; and no preference will be made to race, creed, nationality or religious preference of the scholarship applicants.
8. Each scholarship recipient and their counselor will be notified by a Desk and Derrick scholarship committee member by Telephone and written correspondence through regular mail or e-mail.
9. Each scholarship recipient and parent(s) will be invited as guests of the Desk and Derrick Club of San Antonio to a regularly scheduled, monthly meeting at the Petroleum Club to be officially introduced to the membership.



## Desk and Derrick Club of San Antonio 2017 Scholarship Application

10. Student applicant understands that the scholarship is to be used for college tuition and fees, books and/or college living expenses. According to the IRS, contacted April 2, 2001, and according to 1099 Section, page 24 (Miscellaneous) Desk and Derrick does not have to submit a 1099 to the student as long as it is for regular studies. A 1099 needs to be submitted only if the scholarship is given to be used as wages, such as studies, preparation of papers, or specific project, etc.
11. All scholarship applications must be mailed with sealed references and transcript to the following address: **Desk and Derrick Club of San Antonio; Attention: Kathy Johnson; P.O. Box 782228, San Antonio, Texas 78278.** Submissions must be postmarked by **Saturday April 30, 2016.** Any applications received after the due date and any incomplete applications will not be considered - **NO EXCEPTIONS.**
12. Notification letters will be sent to recipients of the scholarships by May 15, 2017. Applicants who have not received notification from the scholarship committee by May 29, 2017 have not been selected as recipients of the scholarships.
13. Any questions may be addressed to Kathy Johnson, 210-626-7129.

**PLEASE FOLLOW DIRECTIONS CAREFULLY. FAILURE TO DO SO MAY  
RESULT IN DISQUALIFICATION. NEATNESS AND ABILITY  
TO FOLLOW DIRECTIONS WILL IMPACT DECISION-MAKING PROCESS.**



# Desk and Derrick Club of San Antonio 2017 Scholarship Application

## Applicant Personal Information

Full Name:				Suffix:	
	<i>Last</i>	<i>First</i>	<i>M.I.</i>		
Home Address:					
	<i>Street Address</i>		<i>Apartment/Unit #</i>		
	<i>City</i>		<i>State</i>	<i>ZIP Code</i>	
Telephone:	( )	E-mail Address:			
Are you a current Desk and Derrick Member?					
Do you have a family member who is?		If yes, who?			

## Family Household Information

Father/Guardian:				Suffix:	
	<i>Last</i>	<i>First</i>	<i>M.I.</i>		
Address:					
	<i>Street Address</i>		<i>Apartment/Unit #</i>		
	<i>City</i>		<i>State</i>	<i>ZIP Code</i>	
Telephone:	( )	E-mail Address:			
Occupation:					
Mother/Guardian:				Suffix:	
	<i>Last</i>	<i>First</i>	<i>M.I.</i>		
Address:					
	<i>Street Address</i>		<i>Apartment/Unit #</i>		
	<i>City</i>		<i>State</i>	<i>ZIP Code</i>	
Telephone:	( )	E-mail Address:			
Occupation:					

## Academic Standing

High School:	
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# Desk and Derrick Club of San Antonio 2017 Scholarship Application

Address:					
Grade Point Average		ACT Score (optional)		SAT Score (optional)	
Award Received:					
High School Offices Held:					
<b>Work/Community Service</b>					
Please list any work experience, volunteering, and community service activities.					
Dates (To/From)	Employer/Volunteer Activity	Responsibilities			
Extracurricular Activities:					
Hobbies:					
<b>Financial Need</b>					
Total Annual Household Income:		Estimated annual college related expenses:			
How will you pay for college:					
<b>College Planning</b>					



## Desk and Derrick Club of San Antonio 2017 Scholarship Application

Please include a separate personal statement about yourself, your goals, why you want to receive this scholarship, and any other personal information that might give the committee a better view of you as a person (attach separately).

### Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to a scholarship, I understand that false or misleading information in my application may result in loss of scholarship funding.

Signature:

Date:



# Desk and Derrick Club of San Antonio 2017 Scholarship Application

## Required Recommendation Form 1 of 2

The following is recommendation form required from all Scholarship Applicants. Please have two different academic instructors, employer/supervisor, or community leaders complete the 2-page form in its entirety. Each recommendation form should be accompanied by a brief letter of recommendation on letterhead. **Recommendations are to be sealed and submitted with the application.**

Student Applicant's Name:

In what capacity and how long have you known the applicant:

*How firm is the applicant's commitment to his/her proposed field of study:*

Using the following corresponding numbers, how would you rate the applicant in the following areas? If you are unable to evaluate an area, please leave it blank.

4-Excellent 3-Very Good

2-Average

1-Below Average

Leadership

Maturity

Initiative

Emotional Stability

Seriousness of purpose

Public Speaking

Enthusiasm

Community Service

Adaptability

Please cite specific examples of how the applicant has demonstrated the qualities listed in question 3

Additional comments:

## Evaluating Individuals Information

Evaluators Name:

Title/Position:

Employer

Telephone: ( )

Email Address:

Signature

Signature:

Date:



# Desk and Derrick Club of San Antonio 2017 Scholarship Application

## Required Recommendation Form 2 of 2

The following is recommendation form required from all Scholarship Applicants. Please have two different academic instructors, employer/supervisor, or community leaders complete the 2-page form in its entirety. Each recommendation form should be accompanied by a brief letter of recommendation on letterhead. **Recommendations are to be sealed and submitted with the application.**

Student Applicant's Name:

In what capacity and how long have you known the applicant:

*How firm is the applicant's*

*commitment to his/her*

*proposed field of study:*

Using the following corresponding numbers, how would you rate the applicant in the following areas? If you are unable to evaluate an area, please leave it blank.

4-Excellent 3-Very Good

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Leadership

Maturity

Initiative

Emotional Stability

Seriousness of purpose

Public Speaking

Enthusiasm

Community Service

Adaptability

Please cite specific examples of how the applicant has demonstrated the qualities listed in question 3

Additional comments:

## Evaluating Individuals Information

Evaluators Name:

Title/Position:

Employer

Telephone: ( )

Email Address:

Signature

Signature:

Date: